

**Village of Waterman
Finance and Personnel Committee
Meeting Minutes
Waterman Village Hall
215 W Adams St.
Waterman, IL 60556
Thursday, September 22, 2022 at 6PM**

Call to Order at 6:06PM

Roll Call: Trustee Radtke, Trustee Feitlich, Trustee Pearson Guests: Village Manager Nykaza

Approved the meeting minutes from August 25, 2022. Pass 3/0.

New Business:

Discussed FMLA policy. Had request from an employee to use FMLA. Discussed the calendar. Would recommend rolling calendar where employees get 12 weeks in a 12 month period. Discussed the staff member's request.

Committee spoke with staff member to get better understanding of thier request.

Committee approved FMLA request with understanding that employee may need to apply accrued sick or vacation time. Committee will make the recommendation to the board once they have reviewed other villages FMLA policy. Manager Nykaza will request this information from other villages and reort back to committee.

A FMLA policy will be drafted and added to the employee manual after board approval.

Adjournment: Meeting was adjourned at 6:56PM



Submitted by:

Dr. Sarah Radtke, Village Trustee